

# INFORMATION REQUIRED FOR BASIC CRIMINAL BACKGROUND CHECK

Please type or legibly print one form per individual and mail to:

Safe Environment Program Coordinator  
Diocese of La Crosse  
3710 East Avenue South, PO Box 4004  
La Crosse, WI 54602-4004  
Fax: 608-791-0165

Printed Legal Name: \_\_\_\_\_  
Last First Middle

Signature (**required**): \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

States of Former Residency: \_\_\_\_\_  
(Within the last ten years)

Gender: M / F Race: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_-\_\_\_\_-\_\_\_\_

Other Names Used: \_\_\_\_\_  
(Maiden, alias, nickname, etc.) Last First Middle

Please specify if this is an initial background check \_\_\_\_\_ or a renewal \_\_\_\_\_.

Is this position paid \_\_\_\_\_ or volunteer \_\_\_\_\_?

Position (check one from either school or parish – if “Other” is selected, a description **must** be provided):

<u>CATHOLIC SCHOOLS</u>	<u>PARISHES</u>
<input type="checkbox"/> Administrator	<input type="checkbox"/> DRE/CRE
<input type="checkbox"/> Teacher	<input type="checkbox"/> Catechist
<input type="checkbox"/> Teacher Aid	<input type="checkbox"/> Support Staff
<input type="checkbox"/> Sub Teacher	<input type="checkbox"/> Clergy
<input type="checkbox"/> Day Care	<input type="checkbox"/> Other [ _____ ]
<input type="checkbox"/> Coach	Description of Position/Duties
<input type="checkbox"/> Support Staff	
<input type="checkbox"/> Other [ _____ ]	
Description of Position/Duties	

Will this individual be responsible for transporting children? \_\_\_ Yes \_\_\_ No.

\_\_\_\_\_  
Parish/School

\_\_\_\_\_  
City/Unified System

\_\_\_\_\_  
Parish/School Contact Person

\_\_\_\_\_  
Contact Phone Number